**PROJECT PROPOSAL**

**(COMPLEMENTARY SUPPORT)**

|  |  |
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| **PROJECT NAME** |  |
| **NAME AND SURNAME OF THE PROJECT DIRECTOR** |  |
| **EXTENDED PROJECT SUMMARY (The extended summary in the project output [Proje Çıktısı] should be copied here.)** |  |
| **The objective of the project, the literature survey, the scientific value, the performance criteria, the plan B and the available facilities should be elaborated intelligently.** | |

***The complementary support (M Code) projects to be submitted to the BAP Committee,***

* ***should be planned to complement the scientific content of the project supported by the external fund;***
* ***should be prepared as to accentuate the differences between the project supported by the external fund;***
* ***should bear a title that will emphasize this difference.***

1. **INFORMATION ABOUT THE PROJECT SUPPORTED BY THE EXTERNAL FUND**

*(The project proposal, the budget plan submitted to the external funding organization, the acceptance letter or contract, details of the budget approved by the external funding organization have to be appended to the “M” code project proposals.)*

**TITLE:**

**SUPPORTING ORGANIZATION/INSTITUTION:**

**STARTING AND TERMINATION DATES**

*(To apply for an “M” code project, the time remaining for the project supported by external sources to terminate is required to be over 12 months.)*

**AMOUNT PROPOSED:**

**AMOUNT SUPPORTED AND ITS DETAILS:**

1. **THE TITLE OF THE “M” CODE PROJECT**

*(The title of the project proposal to be submitted to the BAP Committee should be organized to accentuate the differences in scientific contents.)*

1. **OBJECTIVES OF THE PROJECT:**

*(A thorough discussion of the objectives of the proposed project; results to be achieved; parameters to be investigated in relation with the objectives is to be made. In case writing a book/book chapter is anticipated in the course of the project, this has to be specified as one of the objectives or targeted end results of the project at the time of project application.)*

1. **LITERATURE SURVEY**

*(A survey of national and international literature is to be given)*

1. **JUSTIFICATION AND SCIENTIFIC VALUE**

*(Reasons why this project should be considered as complementing another research project, the significance of the project topic within the existing backgroud knowledge and how it will fill in the gaps are to be explained. In what way the proposed new technology, method or theory will contribute to the literature is to be described.)*

1. **IF THERE WILL BE ANY RESEARCH PERSONNEL EMPLOYED/SCHOLARSHIP STUDENT APPOINTED ON THE PROJECT, THE NAME, QUALIFICATIONS AND CONTRIBUTIONS OF THE RESEARCHER/SCHOLARSHIP STUDENT.**

*(Name of the research personnel/scholarship students, his/her qualifications and contributions)*

1. **METHODOLOGY**

*(Methods to be followed, measurements to be taken, relations to be set, interpretation process etc. with regards to the parameters mentioned in the objectives section are to be explained in detail.)*

1. **PERFORMANCE CRITERIA AND PLAN B**

*(A detailed discussion of the criteria required for a successful project implementation is to be made. Relevant criteria should be listed explicitly. The steps to be taken in case of encountering situations hindering the implementation of the project in the proposed manner should be clearly outlined and details of the contingency plans should be given.)*

1. **DIFFERENCES BETWEEN THE EXTERNALLY FUNDED PROJECT IN TERMS OF SCIENTIFIC CONTENT**

*(A detailed explanation on how the scientific content of the externally funded project will be complemented and what the differences are)*

1. **HOW THE PROPOSED BUDGET WILL COMPLEMENT THE BUDGET OF THE EXTERNALLY FUNDED PROJECT**

*(A detailed list of the equipment and goods requested)*

1. **AVAILABLE FACILITIES FOR THE PROJECT:**

*(Equipment or other relevant resources that will be available to the project, such as: laboratory and office space, library resources, computer services or equipment are to be listed.)*

**LABORATORY** :

**EQUIPMENT** :

**COMPUTERS** :

**PERSONNEL** :

1. **PUBLICATIONS OF THE PROJECT DIRECTOR ON RELATED SUBJECTS:**

*(Give relevant figures for each item. Papers, theses, etc. have to be listed in the form used in scholar publications. Specify if BAP grant is acknowledged with reference to the project code.)*

**JOURNAL PAPER**

National:

International:

**PUBLISHED PRESENTATION**

National:

International:

**UNPUBLISHED PRESENTATION**

National:

International:

**THESIS**

M.S./M.A. :

PhD :

1. **ONGOING PROJECTS (IF ANY) LED BY THE PROJECT DIRECTOR:**

|  |  |  |  |
| --- | --- | --- | --- |
| **TITLE OF PROJECT** | **SUPPORTING INSTITUTION** | **BUDGET** | **DETAILS ON THE DIFFERENCES OF THE PROJECT RELATED TO THE NEW PROJECT APPLICATION** |
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**CHECKLIST (Please mark.)**

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|  | **Proforma invoice for all expenditures and procurement exceeding TL15,000** |  |
|  | **Budget plans for the second and third years if the project duration is more than 12 months** |  |
|  | **“Guest Researcher Visit Support Information Form” if a guest researcher will be invited** |  |
|  | **CV of the guest researcher if a guest researcher will be invited** |  |
|  | **The project proposal, the budget plan submitted to the external funding organization, the acceptance letter or contract, the details of the budget approved by the external funding organization** |  |
|  | **Approval Document of the Ethics Committee (if necessary)** |  |
|  | **Approval of the ÜYK for foreign fieldwork longer than 2 months** |  |
|  | **Addition of budget for customs and the like incase international procurement** |  |
|  | **Inclusion of the VAT in the requested budgets** |  |
|  | **Based on the decree mentioned in the 1/3-g article of the Law on Value Added Tax (KDV), 18% tax should be included to the costs of laboratory and analysis services provided for scientific projects by the**  [**Directorate**](http://tureng.com/en/turkish-english/exploitation%20management) **of Revolving Funds (Döner Sermaye İşletme Müdürlüğü)** |  |
|  | **Reflecting the national/international articles published in the last 5 years, which are referred to Boğaziçi University BAP projects by specifying a code, and which have not yet been entered into the system, on the project application.** |  |
|  | **No application has been made to a source other than BAP.** |  |

**ACCEPTANCE AND COMMITMENT STATEMENT (PROJECT TEAM)**

We accept and commit that;

1. All the information except the scientific hypotheses and opinions stated in this “Project Output” and “Project Text” are true and complete;
2. I/We know project evaluation and support rules and procedures that are mentioned in the BAP Handbook.
3. I/We know that, in case it is necessary for the project, the project director is responsible for the presentation of the additional documents mentioned in the “Project Application Control List” to the BAP Committee at the time of application and the project contract may not be made for the projects that are decided to be supported, in the case that these documents are not completed.

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| **PROJECT DIRECTOR** | | | |
| Name/Surname and Title: |  | E-mail address/Mobile phone: |  |
| (Institute/Faculty/Vocational School/Department: |  | Date and Signature: |  |
| **FULL-TIME RESEARCHER WITH A DOCTORATE DEGREE (\*)** | | | |
| Name/Surname and Title: |  | E-mail Address: |  |
| The organization he/she works: |  | Date: |  |
| Institute/Faculty/Vocational School/Department: |  | Signature: |  |

(\*) can be duplicated as many as necessary